Details for Contributors

Although we are open to discussion on the length of specific contributions, prospective contributors might observe the following guidelines:

- Original research articles and discursive essays: up to 6,000 words;
- Interviews, case studies, debates and accounts: up to 4,000 words;
- Photo-essays, or other forms of visual project documentation: up to eight pages;
- Reports of conferences: up to 1,500 words; we may also agree some visual documentation, where appropriate. Proposals for more extensive conference proceedings should be discussed prior to submission;
- Book reviews and reviews of festivals, exhibitions, performances and other significant events: up to 1,500 words. Following standard practices, the Journal editors require one hard copy for book reviews.

Illustrations

Illustrations and images are welcome. Photographs can only be accepted as production-ready, high resolution electronic images in JPEG, TIFF or PDF format. Minimum resolution for images is 300 dpi. All illustrations and images should be numbered and accompanied by a caption. Images should be labelled in the order in which they are expected to appear in the article and the placement of images should be indicated in the text. It is the contributors' responsibility to obtain copyright permission, where necessary, to reproduce images.

Manuscript guidelines

Contributors should follow the Harvard referencing system for citations and include a list of works cited at the end of the article. Explanatory footnotes should be kept to a minimum. For further guidance on the presentation of manuscripts please check the *Intellect Style Guide* which can be found on the <u>Information for Journal Editors and</u> Contributors page of the website.

All articles submitted should be original work and must not be under consideration by other publications. All submissions will be blind reviewed by referees with relevant expertise. The final decision to accept or reject submissions is made by the editors.

Journal contributors will receive a free PDF copy of their final work upon publication. Print copies of the journal may also be purchased by contributors at half price.

Opinion

The views expressed in the *Journal of Arts and Communities* are those of the authors and do not necessarily reflect those of the Editors or the Editorial Board.